Electronic Grades
Full-scale Implementation

Memo VPAA-12-1001-01
Coordination Meeting of All Undergraduate Colleges, OUR & ITC
An Accomplishment Report on the Clamor for Innovative Academic Services

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Evolution

How it all started
Historical Evolution

2009:

• Industry-academe institutional linkage with Microsoft
• Formal public signing ceremonies at UAC
• Formal-looking, corporate-sounding official eMail
• Provisioned 9,000 across all colleges
  Provisioning of 2,000+ freshmen, annually, henceforth
• Gateway to “single sign-on” digital services (eGrades)
2010:

- Formal visit to the Phils. and PLM by Steve Haite, Microsoft's Singapore-based director for Asia-Pacific
- Meeting with the entire PLM academic community TOP Room (with all colleges, faculty, SSC, OSDS, OUR and ITC)
- Utilizing the official PLM accounts as “single sign-on” for upcoming innovative academic services
- “Ideas exchange” gave birth to the eGrades concept
  - CMP: Multi-stakeholder approach; co-optive
Historical Evolution

• **30 July**: Based on partnership, secured authority from EVP to proceed
• **06 Aug**: Strategic & Tactical planning meeting among the Core Group: OUR, OSDS, AEAPI, SSC, ITC and Microsoft: Overwhelming response
  CG recommended to meet all colleges as this innovation is deemed urgent
  CMP: “Exponentially escalating parallel test” to mature progressively
• **12 Aug**: Strategic & Tactical Planning: all colleges (deans, etc.), DP + CG
  Implementation Strategy towards maturity: 4 expanding pilot stages
  Capability Maturity: Preparatory to full-scale deployment by SY 2012-2013
  Body demanded for program continuity to also cover online enrollment soon
• **18 Aug**: Formal progress report to EVP, including VPAA
  Reported the results: Unanimous clamor of the entire Academic Community
• **06 Sep**: Coordination meeting with Deans, faculty, OUR & Microsoft
• **14 Sep**: Formal progress report to VPAA on expansion recommendations
The last pilot was a defining moment: Endorsement of database softcopy by OUR-SIS has finally enabled the use of the “web portal access” developed internally by ITC. After two (2) years of Expanding Pilot, a Full-scale Implementation across all colleges has been slated starting 1st Semester, SY 2012-2013.
In any innovative undertaking:

- The **impact** of the results must be visible and landscape-changing, if not phenomenal.
- Cost must be minimal: In the eGrades, **NO cost** was entailed to deliver the *Proof-of-Concept*.
- Objective must be prescribed by the important stakeholders in pursuit of better welfare: The eGrades was a clamor of all the academic community combined, supported by the Top Management & managed by in-house talents.
- As with any system, it is a *Work in Progress* (WIP). Plans to further innovate towards expanding its current features, etc., is a continuous, unending cycle. Moving forward is not only an option, but the only way to go.
SIMPLIFIED PROTOCOLS

For Colleges & Faculty:

Essentially, **NO** change in the current processes

1. Faculty to submit signed ROGs to the College
2. College to forward signed ROGs to the OUR

Classcards to be deposited with the College: Filled-up

For CET: Totally NO distribution of classcards to the students anymore

Other colleges: To implement eGrades; May still distribute classcards
SIMPLIFIED PROTOCOLS
For the OUR-SIS:

Essentially, **NO** change in the current processes

1. OUR-SIS encoders to encode grades
Full-Scale Implementation

SIMPLIFIED PROTOCOLS

Interfacing between OUR-SIS & ITC:

Essentially, **NO** change in the current processes

1. OUR-SIS to export necessary database
2. OUR-SIS to endorse exported database to ITC
3. ITC to receive the endorsed database
SIMPLIFIED PROTOCOLS
For the ITC:

Essentially, **NO** change in the current processes

1. ITC to access the eGrades system on the cloud
2. ITC to upload the database to the cloud
Full-Scale Implementation

SIMPLIFIED PROTOCOLS
For the Students/scholars:

For CET, **NO** change in the current process.
For all other colleges, the new process is to be observed.

1. Access the official PLM website, www.plm.edu.ph
2. Click on the eGrades link icon
3. Enter the official PLM account and password

[Download](#) sample screen shots
Are there publicly available MANUALS?  
YES!

Since this has been in place and there is no change:

1. Manual/instructions were since uploaded:
   a) Official PLM Website: www.plm.edu.ph
   b) Official FB Page: www.fb.com/PLM.CEP

2. Posters: Conspicuous posting on bulletin boards

3. Circulation of memos (Memo VPAA-12-1008-01)
Operational Protocols

Frequency of Updating

Field research:

1. UST: Every 2 hours (2-hour cycle)
2. Adamson: Every 2 hours (2-hour cycle)
   Encoding of grades: Prelims, Midterms & Finals
3. PLM (During last pilot): End-of-day (Every 6pm only)
4. PLM (This FSI): 17, 19 & 22 October (Every 6pm only)
5. PLM (Future FSIs): End-of-day (Every 6pm only)
The Vice President for Academic Affairs, a firm believer in modernization and a staunch supporter of the eGrades innovation, presided and addressed the meeting of the academic architects of the first innovative change in PLM’s academic services, held at the Ideas Exchange Room on 04 Oct 2012.

His keynote focused on the overriding need for the eGrades to be a mainstream program of PLM as a by-product of the synergy of efforts of the whole academic community and fully supported by the PLM Administration as a priority development program.

He issued a memo to all concerned on the protocols that would govern the first full-scale implementation, covering all colleges (VPAA-12-1008-01).
Wish List of the Academic Community

Prescribed further innovations

What further innovations do you intend to see?

1. Direct access and encoding by faculty? Yes!
2. Mobile access by scholars and parents? Yes!
3. GWA & AcadStatus to be part of the SIS database
4. Online enrollment to ease out long lines
5. Possibilities are actually limitless…!