

WE ARE HIRING NOW!

Send your resume to
hrasst2@dbiphils.com

For queries, call us at **8723-4461 to 64 loc 144**
look for Ms. Ruth or send SMS to **0977-188-2130**



AUDIT ASSISTANT

We are looking for an Audit Assistant who will ensure the efficient use of company resources and compliance to policy and standards with the following competencies –

- Possess at least a Bachelor's/College Degree of Business Studies/ Administration/ Management;
- Good and effective communication skills;
- Proficient computer skills;
- Demonstrate a positive, courteous, professional, and client-oriented attitude;
- Possess attention to detail;
- Flexible and have the ability to multi-task;
- Preferably with working experience in similar field.

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SALES & MARKETING COORDINATOR

We are looking for a Sales & Marketing Coordinator who will be responsible for office based sales and marketing activities. We are looking for a people leader who possess the following competencies –

- A Graduate of any course (preferably in Business, Administration or in Management field)
- Assertive, persuasive, resourceful and result-driven and;
- With excellent oral and written communication and presentation skills;
- With pleasing personality;
- Detail oriented and creative;
- Preferably with at least one (1) year experience in Sales.

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SERVICE COORDINATOR

We are looking for a Service Coordinator who will be responsible to coordinate all aspects of Service Engineering internally (with employees, supervisors) and externally (with clients). We are looking for a people leader who possess the following competencies –

- A Bachelor's degree holder (preferably in Mechanical Engineering or Refrigeration and Air-conditioning Technology or equivalent courses)
- With strong background and product knowledge of HVAC equipment (i.e. Chillers, AHU, FCU, Compressors, etc.);
- With at least 1 year working experience in the same field

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SERVICE TECHNICIAN

We are looking for a Service Technician who will attend and resolve customer needs with proactive mindset regarding technical operation of Dunham-Bush chillers and other related products. We are looking for a people leader who possess the following competencies –

- At least a Graduate of Refrigeration and Air-conditioning Technology or equivalent courses
- With strong background and product knowledge of HVAC equipment (i.e. Chillers, AHU, FCU, Compressors, etc.);
- Preferably NC II Certificate holder
- Preferably with at least 1 year working experience in the same field



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SERVICE SUPERVISOR

We are looking for a Service Supervisor who will ensure that all service assigned scheduled for the day are properly attended and carried out; plan and coordinate all activities of the section pertaining to customers complaint and department objectives. We are looking for a people leader who possess the following competencies –

- Possess at least a Bachelor's/College Degree in Mechanical Engineer or equivalent;
- Knowledgeable in HVAC/Air conditioning System Maintenance and Operation;
- With strong background and product knowledge of HVAC equipment (i.e. Chillers, AHU, FCU, Compressors, etc.);
- With experience as Service Supervisor or same field in Technical Industry;
- With excellent oral and written communication and presentation skills.



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PROJECT ENGINEER

We are looking for a Project Engineer who is responsible in timely execution of projects according to plan and cost effective manner. Coordinates with the project management activities pertaining to installation. We are looking for a people leader who possess the following competencies –

- A graduate of BS Mechanical Engineering or equivalent;
- Assertive, persuasive, resourceful and results-driven;
- Exceptional verbal, writing, and presentation skills;
- Ability to work effectively both independently and as part of a team;
- Able to work on tight deadlines;
- Preferably with experience and background on design application of HVAC equipment (i.e. Chillers, AHU, FCU, Compressors, etc)

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COMPANY DRIVER

We are looking for a Company Driver who will ensure safe, accurate, and on time delivery of materials, products, tools, equipment and other items to customers on the job and at delivery sites, see to it that all items for delivery are inside the vehicle and ensure the location of the delivery site with the following competencies –

- A Professional Driver with Professional Driver's License (limitations 1, 2, 3);
- Familiar with Metro Manila routes;
- Aware of traffic rules and able to read road signs;
- At least 2 years driving experience;
- Basic auto troubleshooting skills